



Courtyard by Marriott Lake Buena Vista at Vista Centre

8501 Palm Parkway Lake Buena Vista, Florida 32830

T: (407) 239-6900 • F: (407) 238-0431

www.courtyard.com/mcoba

Meeting Packages

Breakfast

Breaks

Lunch

Reception

Dinner

Beverages

Audio Visual

Other Information



Banquet Menu

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It is our business and pleasure to help your meetings get down to business quickly, easily and in very good taste. We are pleased to offer an all-inclusive meeting package that includes a continental breakfast, meeting room, audiovisual, morning and afternoon breaks. Various lunch options available including full day and half day options.

MEETING PLANNER PACKAGES

FULL DAY WITH LUNCH

FULL DAY WITHOUT LUNCH

HALF DAY WITH LUNCH

(For Meetings Finishing by
1:00 PM or Starting After 2:00 PM)

HALF DAY WITHOUT LUNCH

(For Meetings Finishing by
1:00 PM or Starting After 2:00 PM)

FULL DAY PACKAGE WITH LUNCH

Includes Meeting Room, 1 Flip Chart, 1 Projection Screen, Overhead, Note Pads and Pens, Ice Water and Candies
Based on a minimum group of 20 people. No Substitutions. All Additions Are A La Carte

DELUXE CONTINENTAL BREAKFAST

Display of fresh Fruits and Yogurts
Croissants, Mini Pastries, Danish and Breakfast Breads
Assorted Juices
Daily Selection of Hot Breakfast Entrée
Assorted Milks and Kellogg's Breakfast Cereals

COURTYARD CAFÉ LUNCH BUFFET

Chef Selection of Two Entrees, Potatoes or Rice, Vegetable of the Day, Soup, Salad Station
Assorted Desserts
– or –

DELUXE DELI BUFFET

Assorted fresh Deli Sandwiches
Relishes, Snack Chips, assorted Cold Salads, Condiments and Desserts

CONTINUOUS REFRESHMENT BREAK

Bottled Water
Assortment of Regular and Diet Sodas
Freshly Brewed Regular Decaffeinated Coffee and assorted Teas

AFTERNOON SNACK BREAK

A Variety of Energizing Snacks will Include fresh Whole Fruit, Granola Bars, fresh Baked Cookies, Chips and a variety of Candies which include M&M's, Jelly Beans, Skittles and a Chef Selection of Hot Hors D'Oeuvres



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A healthy breakfast is sure to get your meeting off to an early and great start.

RISE & SHINE BREAKFAST

Chilled assorted Fruit Juices
Sliced Seasonal Fruit
Assortment of Croissants,
Muffins and Danish
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Teas

UP & RUNNING

Chilled assorted Fruit Juices
Low-Fat Fruit Yogurts
Crunchy Granola Bars
Fresh Sliced Seasonal Fruits
A variety of Healthy Cereals
Chilled Whole and Skim Milk
Bottled Sparkling and Spring Water
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Teas

BREAKFAST BUFFETS

(Minimum 20 people)
No Substitutions.

THE TRADITIONAL

Fresh Seasonal Fruit Tray
Fluffy Scrambled Eggs
Crispy Bacon
Hearty Breakfast Potatoes
Fresh Baked Biscuits and Country
Style Gravy
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Teas
Selection of Minute Maid
Fruit Juices

SUNRISE SAMPLER

All additions are A La Carte
Fresh Seasonal Fruit Tray
Fluffy Scrambled Eggs
Crispy Bacon
Hot Buttermilk Pancakes served
with Real Maple Syrup
Tasty Sausage Links
Hearty Breakfast Potatoes

Bakery Basket filled with
Morning Pastries
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Teas
Selection of Minute Maid
Fruit Juices

A LA CARTE REFRESHMENTS

Morning Bakery Basket
(One dozen assorted Danish,
Muffins and Mini Croissants)

Assorted Danish (per dozen)

Assorted Muffins (per dozen)

Assorted fresh Baked Cookies
(per dozen)

Low-Fat Fruit Yogurt (each)



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*Take a break from working hard
and enjoy a selection that will
keep everybody energized.*

BREAKS

COOKIE DELIGHT

Assorted freshly Baked Cookies
Served with Sodas
Chilled Chocolate, Whole and
Skim Milk
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Tea

7TH INNING STRETCH

Soft Pretzels
Cracker Jacks
Frozen Premium Ice Cream Bars
Peanuts
Assorted Sodas
Bottled Water

EXECUTIVE CHOICE

Crisp Vegetable Crudités
Domestic Cheese and Crackers
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Tea & Sodas

ALL DAY BEVERAGES

Assorted Sodas
Freshly Brewed Regular &
Decaffeinated Colombian Coffee
Assorted Hot Tea
Bottled Water



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After a morning of hard work, our lunches are a great way to share a midday break and discuss ideas.

PLATED LUNCHES

Include freshly Brewed Regular and Decaffeinated Coffee, Assorted Hot Tea, Iced Tea and Soda

TENDER CHICKEN SANDWICH

Moist Chicken Breast Baked to perfection
Lettuce, Tomato and Cheddar Cheese served with Golden Brown Potato Wedges
Chef's Choice of Dessert

TURKEY RUEBEN SANDWICH

Rueben Sauce over Sumptuous Sliced Turkey served with Hot Sauerkraut on the side
Golden Brown Potato Wedges
Chef's Choice of Dessert

STEAK SANDWICH

Thinly Sliced Steak
Onions, Peppers and Provolone Cheese served with Golden Brown Potato Wedges
Chef's Choice of Dessert

BARBECUE CHICKEN

Chicken Breast Basted with Barbecue Sauce served with heaps of Mashed Potatoes
Seasonal Vegetable Medley
Chef's Salad with Italian and Ranch Dressings
Chef's Choice of Dessert

PRIME RIB

8oz Prime Rib with Horseradish Sauce
Hot Baked Potato with Butter and Sour Cream served with a Medley of fresh Vegetables
Chef's Salad with Italian and Ranch Dressings
Chef's Choice of Dessert

ITALIAN PLATE

Fettuccini Noodles with your choice: Tender Chicken in Alfredo Sauce or Beef tossed with a Mushroom Bourbon Sauce
Served with a Medley of fresh Vegetables
Chef's Salad with Italian and Ranch Dressings
Chef's Choice of Dessert

MAHI MAHI

Baked Filet of Mahi Mahi drizzled with a Coconut Malibu Glaze
Served with a Medley of Fresh Vegetables
Hot Baked Potato with Butter and Sour Cream
Chef's Salad with Italian and Ranch Dressings
Chef's Choice of Dessert

FRUIT PLATE

Sliced fresh Seasonal Fruit served with Fruit Yogurt
Sliced Banana Nut Bread



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CHICKEN CAESAR SALAD

Fresh Caesar Salad with oven Baked Croutons topped with Chicken Breast
Chef's Choice of Dessert

VEGETARIAN PLATED LUNCHES

(Minimum 20 people)
Includes freshly Brewed Regular & Decaffeinated Colombian Coffee, Iced Tea, Water and assorted Sodas.

LINGUINI PASTA WITH FETA CHEESE

Linguini Pasta Black Olives, Cherry Tomatoes with Garlic and Basil Sauce

WALNUT AND BLUE CHEESE POTATOES

Casserole of Small Potatoes head of Celery, Red Onion and Blue Cheese topped with Walnut and fresh Parsley

STIR-FRIED RICE WITH VEGETABLES

Stir-Fried Rice with Cucumber, Scallions and Garlic Clove, Yellow Bell Pepper and Green Cabbage topped with Almonds and Parsley

RISOTTO PRIMAVERA

Creamy Risotto with Red Onion, Garlic Cloves and Mushrooms in Olive Oil and White Wine topped with Parmesan Cheese

LUNCHEON BUFFETS

(Minimum 20 people)
Includes freshly Brewed Regular & Decaffeinated Colombian Coffee, Iced Tea, Water and assorted Sodas

THE DELI

Soup du Jour
Chef's House Salad with Italian and Ranch Dressings
Potato Salad and Macaroni Salad
Homemade Coleslaw
Assorted freshly Sliced Deli Meats
Ham, Turkey, Salami, Roast Beef, and Pastrami
Assorted Cheeses

Deli Breads
Condiment Tray
Chef's Choice of Dessert

THE ITALIAN

Cesar Salad
Marinated Tomato and Bermuda Onion Salad
Antipasto Salad
Cheese Tortellini
Marinara and Alfredo Sauce
Chicken Parmesan
Fresh Vegetable Medley
Garlic Bread
Chef's Choice of Dessert

TEX MEX

Fresh Mixed Green Salad
Ranch and Italian Dressing
Chicken Fajitas
Beef Fajitas
Tex-Mex Seasoned Ground Beef
Crispy Tortilla and Soft Tortilla
Taco Shells
Shredded Jalapeno Cheese
Mexican Rice
Charro Beans
Condiment Tray
Dessert Table



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SOUTHERN FLAIR

Fresh Garden Salad
Ranch and Italian Dressing
Macaroni Salad
Potato Salad
Homemade Coleslaw
• Tender BBQ Ribs
• Home Fried Chicken
Buttered Corn on the Cob
Mashed Potatoes with Gravy
Homemade Corn Bread
Dessert Table

BOXED LUNCHES

Includes freshly Baked Cookie or
Brownie and 10 oz Bottle of Soda

ON THE ROAD

(Select One)
Your Choice of Sliced Ham
or Turkey
Swiss Cheese with Lettuce
and Tomato on a Kaiser Roll
Piece of Fresh Fruit
Bag of Chips

THE TRAVELER

(Select One)
Your choice of Roast Beef or
Baked Chicken Breast
Swiss Cheese with Lettuce
and Tomato on a Hoagie Bun
Piece of fresh Fruit



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When your group gathers for a reception, our choices will help you set just the right mood.

HORS D'OEUVRES

COLD HORS D'OEUVRES

Vegetable Crudités with Chilled Dips

(serves 35)

Domestic Cheese Platter

(serves 35)

Fruit Platter

(serves 35)

Tortilla Chips with Nacho Cheese and
Salsa Dips (per lb)

Potato Chips with Onion Dip (per lb)

Pretzels (per lb)

Mixed Nuts (per lb)

Six Foot Submarine Sandwich

(serves 35)

Shrimp Cocktail (per lb)

HOT HORS D'OEUVRES

(Priced per 100 pieces)

Sweet and Sour Meatballs

Chicken Drumettes

Egg Rolls with Chinese Mustard

Scallops wrapped in Bacon

Assorted Petite Quiche

Mini Chicken Kabobs

Pigs in a Blanket

Mini Pizza Bagels

VEGETARIAN APPETIZERS

(all prices per person)

Corn and Potato Chowder

The Classic Minestrone Soup

Tempura Vegetables with Dipping Sauce

Tri-Color Salad

CASH BAR RECEPTION

An additional bartender fee will be assessed to the group. For more information, please contact the Sales and Catering Coordinator

House Brands

Call Brands

Premium Brands

Domestic Beer

Imported Beer

Premium Plus

House Wine

Select Wine

Bottled Wine

HOSTED RECEPTION

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*At the end of the day dinner
will set the tone for a relaxed
or formal evening.*

DINNER BUFFETS

(Minimum 20 people) Includes
Freshly Brewed Regular and
Decaffeinated Colombian Coffee,
Assorted Hot Tea and assorted
Sodas
Chef's Choice of Dessert

THE COURTYARD CLASSIC

Hand Carved Roast Beef
Baked Breast of Chicken drizzled
with a Lemon Beurre Blanc Sauce
Fettuccini Pasta served with both
Marinara and Alfredo Sauces
Warm Dinner Rolls and Butter
Fresh Seasonal Vegetable Medley
Herb Roasted Red Bliss Potatoes

TASTE OF ITALY

Antipasto
Beef Lasagna covered with Cheese
Steaming Sautéed Sausages and
Peppers
Spaghetti and Meatballs
Cheese Tortellini
Fresh Garlic Bread
Chef's Own House Salad

Italian and Ranch Dressings
Fresh Seasonal Vegetable Medley
Herb Roasted Red Bliss Potatoes

DOWN HOME SOUTHERN

Juicy Home Fried Chicken
Tender Pork Ribs smothered in
Barbeque Sauce
Honey Baked Ham dressed
with fresh Pineapple
Buttery Corn on the Cob
Baked Beans
Chef's Own House Salad
Italian and Ranch Dressings
Warm Dinner Rolls and Butter
Herb Roasted Red Bliss Potatoes

DINNER ENTREES

(Minimum 20 people) Includes
Freshly Brewed Regular and
Decaffeinated Colombian Coffee
assorted Hot Tea and assorted
Sodas
Chef's Choice of Dessert

PRIME RIB OF BEEF

(Minimum 20 people)
12oz. Prime Rib Perfectly Roasted
to Medium served with a Creamy
Horseradish Sauce

Please choose:
Chef's House or Caesar Salad
Medley of fresh Vegetables
Please choose:
Potatoes or Rice Pilaf
Fresh Baked Rolls and Butter

FILET MIGNON

(Minimum 20 people)
9oz. Tenderloin of Beef served with
Madagascar Sauce
Please Choose Chef's House or
Caesar Salad
Medley of fresh Vegetables
Please Select Potatoes or
Rice Pilaf
Fresh Baked Rolls and Butter

NORTHEASTERN STEAK

(Minimum 20 people)
10oz. New York Strip Steak served
with Lemon Butter Sauce
Please choose:
Chef's House or Caesar Salad
Medley of fresh Vegetables
Please choose:
Potatoes or Rice Pilaf
Fresh Baked Rolls and Butter



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CHICKEN MARSALA

Baked Boneless Breast Of Chicken
Served with Marsala Sauce
Please Choose Chef's House or
Caesar Salad
Medley of fresh Vegetables
Please Choose Potatoes or
Rice Pilaf
Fresh Baked Rolls and Butter

LEMON CHICKEN

Baked Boneless Breast Of Chicken
Served with Lemon Beurre
Blanc Sauce
Please Choose Chef's House or
Caesar Salad
Medley of fresh Vegetables
Please Choose Potatoes or
Rice Pilaf
Fresh Baked Rolls and Butter

MAHI MAHI

Baked filet of Mahi Mahi
Drizzled with a Coconut
Malibu Glaze
Please Choose Chef's House or
Caesar Salad

Medley of fresh Vegetables
Please Choose Potatoes or
Rice Pilaf
Fresh Baked Rolls and Butter

PORK CHOPS

Tender Center Cut Pork Chops
Garnished with a Walnut Apple
Brandy Sauce
Please Choose Chef's House or
Caesar Salad
Medley of fresh Vegetables
Please Choose Potatoes or
Rice Pilaf
Fresh Baked Rolls and Butter

VEGETARIAN DINNER ENTREES

(Minimum of 20 people). Includes
Freshly Brewed Regular and
Decaffeinated Colombian Coffee,
assorted Hot Tea and assorted
Sodas and Chef's Choice of
Dessert

GREEK STUFFED VEGETABLES

Fresh Eggplant, Green Peppers
and Tomatoes stuffed with Brown
Rice, Pine Nuts, fresh Dill Parsley,
Mint, Olive Oil and Yogurt

CHUNKY VEGETABLE PAELLA

CHILI CON QUESO

Classic Mexican Dish served with
Red Beans
Smoked Cheese, Rice, Olive Oil
Onion, Red Bell Pepper,
and Red Chili

VEGGIE LASAGNA

Lasagna Sheets stuffed with
Marinara Sauce
Spinach, Mushrooms,
Mozzarella Cheese and
Grated Parmesan Cheese

LINGUINI PASTA SERVED WITH LENTIL BOLOGNESE SAUCE



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*Exactly what your group needs
to quench thirsts and delight
taste buds.*

A LA CARTE REFRESHMENTS

Freshly Brewed Colombian Coffee

Assorted Hot Teas

Assorted Coca-Cola Sodas

Chilled Assorted Fruit Juices

Cranberry, Orange, Apple and
Grapefruit Juice and Bottled Water

CASH BAR RECEPTION

An additional bartender fee of \$75.00 will be assessed to the group.
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House Brands

Call Brands

Premium Brands

Domestic Beer

Imported Beer

Premium Plus

House Wine

Select Wine

Bottled Wine

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*When it's show time, make sure
you have the right equipment for
a dynamic presentation.*

AUDIO VISAL EQUIPMENT

27" Television Package

(27" TV, VCR, DVD, Cart)

Flip Chart Package

(Easel, Paper Pad, 2 Markers)

Speaker Phone

Presidential Podium

Sound System (75 People)

(1 Speaker, Stand, Microphone)

Wired Microphone

(Must order Speaker/Sound system)

Wireless Lavalieri Microphone

(Must order Speaker/Sound system)

Wireless Handheld Microphone

(Must order Speaker/Sound system)

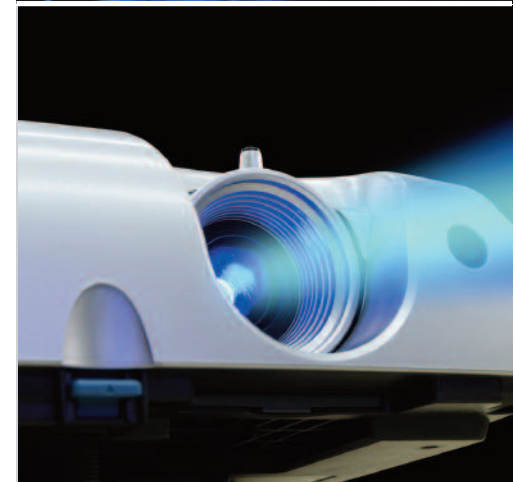
Overhead Projector

LCD Projector

6ft Tripod Screen

8ft Tripod Screen

All audio visual equipment requires a minimum 24 hour notice or may be subject to a surcharge. For additional items, please contact the Sales and Catering Coordinator



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GENERAL MEETING POLICIES

The following information has been prepared to assist you in planning a successful event. We would be pleased to help design a creative menu to fit your needs.

All food and beverage must be purchased through the hotel.

All prices are subject to change without notice.

When a banquet event order has been signed and the initial deposit has been received, all contracted prices will be honored.

Service gratuity of 20% and prevailing Florida State Sales Tax (currently 6.5%) will be added to applicable food and beverage, audio visual, and meeting room rental prices.

Audiovisual equipment can be rented through the hotel with 24 hour notice. Menu choices must be discussed and finalized with the Sales Coordinator two weeks prior to the event.

Final attendance guarantees are required 72 hours prior to function starting time. If the hotel deems necessary, or if the actual number of guests changes significantly, the hotel may substitute an alternative amount of space for the group. All changes will be based upon guarantee, or the actual number of guest, whichever is greater.

Accounts are to be paid in full at least one week prior to event date, unless credit arrangements have been made through the sales department at least thirty days before the function.

Cancellation without penalty will be accepted up to ninety days prior to the scheduled function date. Sixty days prior to arrival 50% of deposits are refundable. All deposits are non-refundable 30 days prior to arrival.

Cancellations that occur within one week of the function date will not only lose 100% of the deposit but will also be charged the full amount of estimated food and beverage charges. If no food and beverage has been ordered, an amount equal to room rental will be charged.

The Catering Department reserves the right to reassign functions rooms to best service and utilize space according to the final guaranteed number of guests.

The hotel will not assume responsibility for the damage or loss of any merchandise and or articles left in the hotel including locked banquet space. It is the responsibility of the individual to secure items of value including, but not limited to lap top computers, equipment, or program materials.



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